

EASTERN NEW MEXICO UNIVERSITY
Board of Regents Meeting
ENMU-Portales, Administration Building, Regents Room
October 12 - 9:30 a.m.

CALL TO ORDER

Regent Vice President Edwin Tatum called the meeting to order at 9:35 a.m. and declared a quorum. Regents Edwin Tatum, Kekoa VonSchriltz, Terry Othick were present and Regent Dan Patterson was present via conference phone.

APPROVE THE AGENDA

Regent Othick moved to approve the agenda as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion Approved.

APPROVAL OF MINUTES

Regent VonSchriltz moved to approve the minutes of September 7, 2018 as presented. Regent Patterson seconded the motion. Vote: 4-0-0. Motion approved.

REPORT FROM THE REGENT PRESIDENT

Regent Vice President Edwin Tatum welcomed everyone to the meeting and stated that Regent Christensen was attending the funeral of a close family friend.

REPORT FROM THE ENMU FOUNDATION PRESIDENT

Mr. Steve Doerr, ENMU Foundation President, said that this is homecoming weekend and made note of several of the events that are scheduled. He introduced the executive director of the Foundation, Mrs. Noelle Bartl and congratulated her staff for another great year. He also introduced Ms. Annamaria Short, director of Alumni Affairs and Mr. Ray Hammond, member of the board.

Mr. Doerr gave a full report on fundraising and stated that \$2,778,000 was raised during 2017-2018, which is the largest amount raised during an academic year. The breakdown on these funds is \$264,000 unrestricted, which can be used for scholarships, \$1,400,000 is restricted and \$1,100,000 in endowed funds. From 1992 to 2018, \$8,300,000 has been awarded in scholarships with \$4,200,000 being raised by the Foundation. Mr. Doerr stated that assets have grown \$13,700,000 over the last 10 years.

Mr. Doerr said that the Foundation staff has done an excellent job of fundraising and bookkeeping. Planned giving and estates are a great source of funds and mentioned the Clotfelters and the Christian House are noted donors over the past year. Casa del Sol is also among many generous donation to the university as well as other pending property donations.

Mr. Doerr said the Green & Silver magazine continues to be well received and encouraged the Regents to submit letters as a means of communicating as the university's governing body. He also thanked the Regents and President Elwell for allowing a new position at the Foundation. Mrs. Kourtney Paiz is now director of Annual Giving and her first activity was the Wine-Down at the Enchantment Vineyard.

REPORT FROM ENMU CHANCELLOR

Dr. Jeff Elwell reported that fall 2019 shows the second highest enrollment at 6,015 students with the freshmen cohort down 65 students. He said that ENMU's enrollment has fared better than other institutions in the state with the economy contributing to lower enrollment as well as a lower number of graduating high school seniors coming out of New Mexico high schools.

Dr. Elwell stated that fundraising predictions would be near \$2 million for 2018-2019 and noted the donation Casa del Sol, which is under renovation.

Dr. Elwell reported that ENMU has received high ratings from a number of publications. *U.S. News & World Report* listed ENMU in their best value rankings among the top 10 affordable institutions. ENMU currently has ten- #1 rankings among most affordable on-line institutions and is also listed on Onlinemasters.com in the top 50 of 300 schools for on-line masters and sports management degrees.

Dr. Elwell asked Dr. Jamie Laurenz, vice president for Academic Affairs to give a summary of system efficiencies as previously discussed at the System Retreat in June. Dr. Laurenz outlined five areas of improvement, 1.) Degree Pathways – affecting recruitment, retention and completion; 2.) Teacher Education – making sure that the pathway to completion is clear and students are informed of changes; 3.) Coordinating Curriculum Processes – communicating catalog changes and the effects on degree completion; 4.) Student Access to System Resources – focus on available library resources and making these resources to all students no matter which campus they are on; 5.) Revision of ENMU System Policy – making sure that there is a system approach to all policies pertaining to Academic Affairs. Two such policies have been identified, one pertaining to intellectual property and the other pertaining to faculty, staff and student relationships.

Dr. Elwell reported that a Presidential Teachers Summit was held a few weeks ago with the intent of identifying the needs of schools and help them be successful. Forty-five principals and superintendents from across the state attended this summit, during which time, five factors were identified that are important to the success of these schools and they will be readdressed at the next meeting on January 8, 2019.

Dr. Elwell asked Chief Bradley Mauldin to give an update on the Emergency Operating Policy. Chief Mauldin reported that the emergency plan for the university is still underway and three tests have been run on Everbridge. He stated that baseline results were functional and thanked ITS for their support. He also said that standardized formatting is being worked on to make sure all issues and deficiencies are addressed. He said that two drills are mandated annually and these have been coordinated by the interim safety officer. The Emergency Planning Committee will evaluate the results of the initial test.

REPORT FROM THE ROSWELL PRESIDENT

Dr. Shawn Powell thanked Chief Mauldin for sending Lieutenant Shawn Gore to help with the Roswell Clery report.

Dr. Powell said that they have begun work on their strategic plan and have recently met with the Roswell Independent School District. Roswell schools are looking for additional trades and

industry related courses. In addition, Dr. Powell stated that their program review is being worked on and is in many ways, as Dr. Laurenz previously described.

Dr. Powell reported that the campus facility master plan is being reviewed and they will be identifying future construction needs and facility improvements.

Lastly, Dr. Powell said that their current emphasis is on enrollment, planning and an upcoming HLC accreditation visit.

REPORT FROM THE RUIDOSO PRESIDENT

Dr. Ryan Carstens gave the Regents a handout that highlighted the activities on Ruidoso's campus.

- ENMU-Ruidoso will have extended weekend hours with library access
- The anonymous donation of \$5,000 to the Title V grant
- Smart Classrooms will be setup next week
- USA Today is running a story on ENMU-Ruidoso's Cyber Security Program
- ENMU-Ruidoso will hold a career fair on October 24

Dr. Carstens reported on the Mescalero Initiative and said that he has monthly meetings with President Blazer. President Blazer is very interested in stem programs that would benefit the tribe and is interested in the Structural Fire Science program.

Lastly, Dr. Carstens reported that fall enrollment is up by 16 students. At census day, enrollment was flat at 615.

BUSINESS MATTERS

Consent Agenda

1. Re-authorization of ENMU Foundation Agreement, Portales (*Ms. Noelle Bartl, Action*)
2. Authorization of the Open Meetings Act, Portales (*Dr. Patrice Caldwell, Action*)
3. Deleting NMYCA Training Program – Automotive Brakes, Roswell (*Dr. Ken Maguire, Action*)

Regent Othick moved to approve the consent agenda as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.

Other Items

1. Recreation and Wellness Center, Portales

Dr. Elwell presented an animated rendering of the Recreation and Wellness Center proposal that has been developed by architects Dekker, Perich and Sabatini. He said that the video presentation was shown at the last Student Senate meeting and the proposed facility appeared on the Homecoming Election ballot through Survey Monkey. The results show that 744 students voted (54%-Yes, 46%-No). Funding for this project would come from a \$3.33 per credit hour increase in student fees, fund raising and (or) generous donations. The building costs are currently estimated at \$11.9 million.

Dr. Elwell stated that we are early in the process and the intention is to better serve our students. He also said that faculty and staff would be able to use this facility with a modest payroll deduction. The feasibility of opening this facility to the community would be considered later.

2. Adding the Wednesday before Thanksgiving as an Official Holiday, Portales

Dr. Elwell said that he spoke with legal counsel about the current practice of requiring staff to use accrued annual leave hours to take the day before Thanksgiving as a holiday. Dr. Elwell asked Benito Gonzales, Director of Human Resources to research state statute, and it was discovered that our institution would be well within its means to allow employees to have this as a paid holiday and not use accrued vacation hours.

Regent Othick moved to approve adding the Wednesday before Thanksgiving as a paid holiday as presented. Regent Patterson seconded the motion. Vote: 4-0-0. Motion approved.

Regent Patterson moved to amend this motion to include the ENMU-Ruidoso campus. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.

3. Amendments to Policies, Portales

Dr. Patrice Caldwell stated that the four amended policies are complicated but are a good example of system collaboration between the Internal Auditor and Chief Mauldin. She further explained that the language has been systemized with red text indicating the changed portions. These include:

35-1 Travel – Clarification of policy

40-4 EEO and AA – Widening the responsibilities of the Internal Auditor

55-1 Purchasing – Policy requires annual review

80-8 Deadly Weapons – Updated by Chief Mauldin

Dr. Caldwell further stated that these policies have been vetted by University Council and are system wide, although campus procedures may differ.

Regent Patterson moved to approve the policy amendments as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.

Dr. Jamie Laurenz asked that there be an addition to Policy 80-8, 2-A8 to include “or contagious pathogens”.

Regent Patterson moved to add language the amendment to policy 80-8 as recommended. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.

4. Integration of Email and Electronic User Accounts, Portales

Mr. Clark Elswick gave an update on how students gain access to the system via student ID, login, password, email address and that these would allow for access no matter which of the three campuses they are on. This has been presented to Roswell Core Staff with a positive response and will also allow them to maintain their current email addresses.

Mr. Elswick reported that twelve smart classrooms are being installed in Ruidoso next week. A new technician has been trained and will be handling the upcoming installations in Roswell.

5. Proposed Alcohol Policy Update, Portales

Chief Bradley Mauldin stated that he was asked by Dr. Elwell this summer to obtain an alcohol license for the ENMU campus. Since then, Student Life staff and Annamaria Short have developed proposed policy. All circumstances were laid out to receive a governmental license.

Chief Mauldin further stated that tailgating has proved to be successful with very few incidences involving students.

6. Report of Actuals for 2017-2018, Portales

Mr. Scott Smart gave report on actuals for 2017 – 2018 and made note that total budgeted operating revenues for the year were \$62,854,000 and actual revenue was \$61,447,000. He clarified that \$1.5 million in student fee variance was accounted for outside the Instruction and General Fund and the budget was included within Instruction and General.

Mr. Smart expressed that ENMU has great budget managers that have helped departments stay within their means. He said the total operating budget was \$59,789,000 and expenditures came in at \$56,336,000 leaving a positive balance of \$3,453,000

Mr. Smart said that he suspects this report will be different next year due to the lower enrollment of first-time freshmen and possible enrollment decline. He said that these factors would affect overall surplus in the future.

7. ENMU-Roswell Fiscal Year 2017-2018 Report of Actuals

Dr. Shawn Powell gave a brief overview of the budget and reported an operating surplus of \$900,000. He said there are many projects in the works that will use capital reserves up to \$6,000,000.

8. ENMU-Ruidoso Fiscal Year 2017-2018 Report of Actuals

Dr. Ryan Carstens thanked Scott Smart and Carol Fletcher for their assistance with this report. He reported that revenue and expenses show a small delta. Expenses came in less than what had been budgeted. Later in the fall, he and his finance people will go through the budget and “scrub” to show true costs rather than estimations.

REGENT MATTERS

1. Suggested Change to Lottery Eligibility, Portales

Regent Patterson stated that students who leave the state for their first year of college and wish to return to a New Mexico institution are not eligible to receive the Lottery Scholarship. At the same time, students who chose to stay out of school for one year to work and then begin school are able to receive Lottery. He asked that members of the Board of Regents consider taking this topic up at the upcoming Legislative session.

Brent Small, Director of Financial Aid was asked to speak on this matter. Mr. Small stated that this topic has been discussed at previous Legislative Sessions. He explained

that the author of the lottery bill (Michael Sanchez) insists that students stay in New Mexico for the entirety of their college careers. Mr. Small went on to say that he is somewhat doubtful that the state statute would be changed because UNM and NMSU do not experience the same situation as ENMU with students venturing to nearby out-of-state institutions. In addition, several scenarios were discussed on this topic, one being that students wishing to return to New Mexico schools after a year may no longer meet the academic criteria required for Lottery eligibility.

Regent Patterson suggested that someone from ENMU bring this matter before CUP and HERC and eventually to the Legislative floor. Regent Tatum said that he would be interested in the response from CUP and move forward from there. He also said that he would like to have this matter on a future agenda.

Dr. Patterson's closing thesis: We need to encourage New Mexico students to come back to New Mexico schools if they desire to and give them the incentive to do so.

2. Update on Alternative Energy Consultant/Project, Portales

Regent Patterson called on Mr. Scott Smart to give an update on alternative energy projects. Mr. Smart said that he has spoken with Mr. Steve House of Triple H Solar, LLC, on renewable energy and it was suggested that the university needs a PPA (Purchase Power Agreement) or the university will need to put money up front. Mr. Smart said that he thinks we need to form a partnership with XCEL Energy. He said that putting a solar array behind the softball field or behind the President's residence is a consideration but that constructing this array behind the Zeta House would allow us to plug directly into the existing power system. He also explained that there are concerns over the continued use of coal-generated power and that transition to another energy source would require the consumer front the costs.

3. Update on President's Residence Asbestos Remodel, Portales

Regent Terry Othick reported on the extensive notes he has taken on this matter and his intention to be transparent with the results. He said that prior to Dr. Elwell coming to Portales the Board of Regents discussed the need to update the residence. Due to Dr. Gamble's extended stay in the home prior to Dr. Elwell's arrival there was little time to make improvements, rather only superficial cleaning.

Regent Othick said that a subcommittee was formed to research all of the shortfalls of the home and received input from a wide-range of universities and their president's housing situations. The findings were far reaching from elaborate, million dollar homes to some providing their president's with a housing stipend for incurred expenses.

Regent Othick explained the high-level goals that have been established:

1. Align the housing space with the job expectations for hosting university events.
2. Separation of the private residence from public areas (i.e., 2 wings or 2 stories).

Regent Othick said that the current ENMU President's residence has been largely unchanged since it was built in the 1960's. He said that at present, there are differing opinions on what should be done. With this in mind, architects Dekker, Perich &

Sabatini were brought in to assess the structure and give professional guidance and recommendations. In addition, in November, Havana Testing was brought in to do environmental testing. Five different materials were identified as dangerous in the home, specifically the levels of asbestos. Black mold exists in the laundry room, there are single-pane windows that leak air, doors do not shut properly, there are problems with existing insulation and flooring is worn and needs to be replaced.

Regent Othick said that DPS came forward with their report and the committee met with them via phone. Report highlights:

- Residence has been well maintained by residents, including yard
- Home has great curb appeal
- Home is 4,700 square feet, smaller home would be adequate if public use was not needed
- The construction of this dwelling was done on two different elevations which would cause an obstacle when remodeling
- There are three separate HVAC systems in three closets around the home, all inefficient and leaking
- Exterior doors in good shape but leak air
- Flooring throughout the residence needs to be replaced
- Insulation is inadequate and in some places, non-existent
- There is water leakage from the roof into the attic and there is insufficient ventilation

Three options being considered:

- Renovate existing home and address the issues that have been discovered. Asbestos abatement = \$68,000 plus an estimated \$325,000 for the remodel
- Build a new 2,500 square foot home at approximately \$140 per square foot, leaving the existing home standing. Estimated cost at \$507,000
- Build a new 3,500 square foot home at approximately \$140 per square foot, leaving the existing home standing. Estimated cost at \$700,000

Regent Othick stated that the assessment indicates that the existing home could not be fully remodeled to suit the public and private needs for the residence. In addition, there are questions as to where funds would come from to cover building or remodeling costs. Currently, there are no proposed deadlines to make a determination of what should be done. Regent Othick said that this matter would be discussed at future Board of Regent meetings.

4. 2019 Board of Regents Calendar

Regent Othick reviewed the proposed 2019 calendar and suggested that due to the 60-day Legislative session this year it would be best to have the March meeting on the 29th rather than the 18th.

Regent Tatum moved to approve the proposed 2019 Board of Regents Calendar as presented. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

EXECUTIVE SESSION

Regent Tatum moved to enter executive session at 1:01 p.m. to discuss two items pertaining to threatened or pending litigation involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978) and one limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.

Roll call: Regent Christensen – No; Regent Tatum – yes; VonSchriltz – yes; Regent Othick – yes; Regent Patterson – yes

Regent Tatum moved to return to open session at 1:17 p.m. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

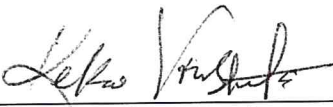
1. Regent Vice President Tatum reported that the regents discussed two items pertaining to threatened or pending litigation involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978) and one limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978).

ADJOURNMENT

Regent Tatum moved to adjourn the meeting at 1:20 p.m. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.



President of the Board



Secretary of the Board

*Minutes recorded and transcribed by Karen Van Ruiten
Executive Secretary to the President and Board of Regents*