

EASTERN NEW MEXICO UNIVERSITY
Virtual Board of Regents Meeting
Eastern New Mexico University - Portales
Administration Building – Regents Room
May 8, 2020 – 1:00 p.m.

CALL TO ORDER

Regent President Terry Othick called the meeting to order at 1:07 p.m. and declared a quorum. Regent Joseph Gergel was physically present, and Terry Othick, and Lance Pyle, were present virtually. Regents Dan Patterson and Edwin Tatum were not present.

Roll call: Regent Othick – Yes; Regent Patterson – No response; Regent Gergel – Yes; Regent Pyle– Yes; Regent Tatum –No response.

APPROVE THE AGENDA

Regent Othick proposed re-ordering the agenda to allow Dr. Carstens to present his campus update and two action items at the beginning of the meeting.

Regent Pyle moved to approve the re-ordered agenda. Regent Gergel seconded the motion. Vote: 3-0-0. Motion approved.

APPROVAL OF MINUTES

Regent Pyle moved to approve the minutes of April 10, 2020, as presented. Regent Gergel seconded. Vote: 3-0-0. Motion approved.

Regent Pyle moved to approve the minutes of April 17, 2020, as presented. Regent Gergel seconded. Vote: 3-0-0. Motion approved.

REPORT FROM THE PRESIDENT OF THE BOARD

Regent Terry Othick commented that he was very fortunate to have observed the virtual commencement ceremony for ENMU-Ruidoso. He congratulated those who graduated and commended the campus for making a bad situation as good as it could be. He further stated that he intends to watch Roswell's virtual ceremony this evening and expects that it will be equally successful.

Regent Othick said that he received a letter from former ENMU President Robert Matheny expressing how pleased and proud he is to see Dr. Caldwell at the helm of the University. He thinks this is a great fit and has heard many positive comments on her selection.

REPORT FROM THE ENMU-ROSWELL PRESIDENT

Dr. Shawn Powell said there will be an HLC verification visit on September 21-22 as a requirement of the U.S. Department of Education.

Dr. Powell said their virtual commencement will take place this evening and thanked Donna Oracion for putting this ceremony together. He announced that Tammy Lueras will replace Eloise Blake on their Community College Board. Ms. Blake served on this board for 16 years, and her commitment to ENMU-Roswell is greatly appreciated.

Dr. Powell reported that they continue to have a limited number of people on campus and are following the Governor's protocols. Enrollment, advising, and registration are ongoing for summer and fall. Spring courses that require hands-on instruction will hopefully be completed by

the end of the summer term. Plans are underway for reopening the campus sometime mid-summer and will be presented to the Regents next month Dr. Powell is presenting weekly. Facebook live sessions are being conducted to provide updates about campus operations.

Dr. Powell reported that they have been asked to reduce their budget by 10% for the remainder of the fiscal year and anticipate additional cuts after the Special Legislative Session in June. In response to these cuts, they are holding external hiring decisions and postponing the Strategic Enrollment Management Plan. Additionally, they are requiring prior approval on all purchases and have reduced the number of active purchasing cards. All travel has been suspended unless approved by a vice president.

Regent Dan Patterson joined the meeting (virtually).

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

Dr. Ryan Carstens sent kudos to the faculty and staff at Ruidoso for their work in sustaining enrollment this semester in light of the virus situation. As it stands, enrollment is up 7% from this time last year and up 18% in FTE in contact hours.

Dr. Carstens commended Rhonda Vincent on her hard work with the Foundation and her positive connections in the community. They recently received a donation of \$40,000 that will be a permanent endowment for the Betty Bennett Trust scholarship. With Title V and the match from the Foundation, they have accrued near \$100,000 in new money this year. The Aim High fundraiser, which brings in approximately \$100,000 each year, has been postponed.

Dr. Carstens reported that they are on target for the May completion of the roof and retaining wall. Documentation for Phase II of the Nexus Project has been submitted for approval at the May 13, 2020 HED meeting.

Dr. Carstens said that Steve Lestarjette and a number of staff members worked with community leaders to create a virtual graduation for the class of 2020. This project had a great outcome with 125 online watches, probably around 350 viewers.

Regent Edwin Tatum joined the meeting (virtually).

REPORT FROM THE ENMU-FOUNDATION PRESIDENT

Mr. Steve Doerr congratulated Dr. Caldwell on her appointment as interim chancellor/president. There are several event changes for the upcoming year, including the summer barbeque that has been tentatively rescheduled for August 28-29. The Emeritus Faculty luncheon has been canceled this spring and will be held on the Friday of Homecoming weekend in the fall. The awards assembly had to be canceled, and scholarship recipients have been notified by email. Donors will receive a program and thank you via email. Foundation and Alumni board meetings have been moved to online this summer. The Alumni Golf Tournament has been tentatively calendared for August 7, and the summer Alumni Social in Bernalillo has been canceled along with the summer Alumni baseball game.

Mr. Doerr reported that during the 2019-2020 fiscal year, the Foundation took in \$1,470,000, which is on target with their goal. Foundation assets have been affected by the market shutdown with a loss of \$7 million. The investment committee continues to monitor this situation and have regained almost half of this amount back. They are confident that their funds are well invested and hope to have these monies recovered as the market inches back daily.

Mr. Doerr stated that they are still working with the donor on Casa del Sol and hope to have the project completed soon so that the property can be donated to ENMU for receptions, poetry readings, and other events. He mentioned that the latest issue of the Green and Silver magazine was recently mailed out and noted that it is somewhat briefer than previous issues due to the ongoing shutdown. Donation responses continue to be good from Alumni who receive this publication.

Mr. Doerr reported that staffers are working on processing scholarships for the 2020-2021 academic year, with this being the second year of the online application process. He mentioned that there is an ongoing need for additional staffing to help with this process and also the day-to-day operations of the office. Needed positions include a scholarship and stewardship coordinator, an additional administrative assistant, a major gifts coordinator, and a database manager.

Mr. Doerr discussed the investment report prepared by Glen O'Rear. The spendable account has increased by 16%, the CGA account has increased by 21.5%, the non-restricted accounts have increased by 22.7%, the restricted account has increased by 21.55%, and the endowed account increased by 21.38% all since the March 2020 meeting. As of this month, the total balance stands at \$16,966,874.63.

REPORT FROM THE INTERIM CHANCELLOR OF THE ENMU SYSTEM

Dr. Patrice Caldwell recognized and thanked Steve Doerr and Dr. Buck Gibson for their service to the Foundation. She also thanked Dr. Carstens for his willingness to serve in a quarter-time capacity while the next campus president is selected, and his service to ENMU-Ruidoso.

Dr. Caldwell reported that COVID-19 on our campus looks much the same as it does everywhere else. We have been dependent upon the goodwill of faculty and staff and the incredible resilience of students to complete the semester. The conversion to online courses was successful and students are now completing their final exams. The Coronavirus Aid Relief and Economic Security (CARES) Act, provided near \$1.5 million to students in the ENMU System. These funds were divided by FTE across the system.

Dr. Caldwell said that enrollment is doing well in comparison with the nation. As Dr. Powell mentioned, the special legislative session in June will probably call for a 10% rescission. The HED advisor, Dr. Kathie Winograd is doing an excellent job in communicating with both two year and four-year institutions in New Mexico.

Dr. Caldwell gave a brief update on campus life, stating that the virtual commencement ceremony will be May 30, 2020. Notable activities by our faculty include, Dr. Richard Schwartz recent album release, "Song for My Mother," distributed by SONY/The Orchard featuring jazz legend Ellis Marsalis; and Dr. Manuel Varela and Dr. Michael Shaughnessy's publication of *An Overview of Biomedical Scientist and Their Discoveries* with Nova Publishers.

BUSINESS MATTERS

Consent Agenda

1. Spring 2020 Graduation List, Portales (*Mr. Clark Elswick, Action*)
2. Spring 2020 Graduation List, Roswell (*Dr. Shawn Powell, Action*)
3. Campus Response to Coronavirus, Roswell (*Dr. Shawn Powell, Action*)
4. Spring 2020 Graduation List, Ruidoso (*Dr. Ryan Carstens, Action*)
5. Recommended Fee Changes for Specified Courses (*Dr. Ryan Carstens, Action*)
6. Budget Adjustment Request for FY2019 – 2020, Ruidoso (*Dr. Ryan Carstens, Action*)

Regent Pyle moved to approve the consent agenda as presented. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

Other Items

1. Emeritus Status for Dr. John Olsen

Dr. Jamie Laurenz congratulated Dr. John Olsen on 31 remarkable years at ENMU. Dr. Olsen came in the fall of 1989 as an associate professor of piano and was promoted to full professor in 1999. He was presented the Spirit of Eastern Award in 2002 and received the Presidential Award of Excellence in Teaching in 2008. His contributions to the College of Fine Arts have been of the highest caliber in his service as department chair and interim dean.

Based on recommendations from the department chair and dean, Dr. Laurenz was pleased to affirm their recommendations that Dr. Olsen be awarded Emeritus Status.

Regent Gergel commented that Dr. Olsen is a gracious and humble leader and fully supports this recommendation.

Regent Tatum moved to approve the Emeritus status for Dr. John Olsen as presented. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

2. A.S. Degree in Speech-Language Pathology Assisting (SLPA)

Dr. Jamie Laurenz stated that the Department of Health and Human Services in the College of Liberal Arts and Sciences proposes this addition based on recent credentialing changes at the state level. These changes have made it easier for those who have received licensure and certification from other states to practice in New Mexico.

Dr. Laurenz introduced Dr. Mary Ayala, who further detailed this degree proposal. Dr. Ayala stated that prior to the aforementioned changes, a person

wishing to practice as a Speech-Language Pathology Assistant was required to be enrolled in a Master's Program and could only practice for two years before fulfilling the credentialing requirement to practice as a Clinical Fellow. The changes allow for a person to practice long-term alongside a licensed SLP.

Dr. Ayala stated that CDIS is one of the fastest and most well-respected programs at ENMU and is working to respond to the needs of our state.

Regent Pyle moved to approve the A.S. degree in Speech-Language Pathology Assisting (SLPA) as presented. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

3. 2020 – 2021 Operating Budget, Portales

Mr. Scott Smart said that the budget before the board aligns with the appropriations awarded at the 2020 legislative session and will be redeveloped after the special session in mid-June. Various scenarios will be considered at this session that would inevitably require phases of budget cuts. The revenue consensus document that was developed by the Legislative Finance Council, DFA, and Taxation and Revenue Department shows a projected FY20 average shortage of \$425million. They believe that in FY21 and FY22, there will be a \$2 billion shortage, which is 25% of the state's budget. As a frame of reference, the recession of 2008 had a budget shortage of slightly less than \$1billion.

Mr. Smart stated that the Business Office is using the current year's budget as a reference point with a \$1million reduction in tuition and fees, which reflects a 5% drop in enrollment. In developing the 2020-2021 budget, there will be \$2.3 million less in revenue. These numbers will be adjusted if the enrollment drop is less than what is being projected. ENMU's careful budgeting practices over the years will provide some funds to offset these cuts.

Mr. Smart further stated that every year, money is transferred into the building renovation and remodeling line (BR&R) and equipment replacement (ER&R). These amounts could be reduced by 75% and only fund critical repairs and replacements, which would help with this budgetary situation. He further stated that at some point, a reduction in the workforce would need to be considered. In previous situations, positions were eliminated through attrition.

Mr. Smart discussed the possibility of future budget cuts beyond 2021 and the challenges that would need to be met should this come to fruition.

Regent Patterson moved to approve the 2020 – 2021 operating budget for ENMU Portales with the understanding that we work from a working budget next year that is no greater than this year's budget with a minimum of a 10% reduction until we get the final allocation from the legislature and that our current budget be reduced by a minimum of 5% until we get those numbers. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.

4. 2020 – 2021 Tuition Adjustments, Ruidoso

Dr. Ryan Carstens presented recommended tuition adjustments based on budgetary goals for 2020 – 2021. This translates to a 6% increase for in-district, out-of-district, and out-of-state students.

Regent Pyle moved to approve the 2020 – 2021 tuition adjustments for the ENMU Ruidoso campus, as presented. Regent Patterson seconded the motion. Vote: 4-0-0. Motion approved.

5. 2020 – 2021 Operating Budget, Ruidoso

Dr. Ryan Carstens said that this budget recommendation was developed for May submission to the state. The Community College Board has approved the budget strategy, which includes projections for revenue, expenditures and anticipates cuts expected at the special legislative session.

Dr. Carstens stated that they are allocating resources to align with their strategic plan to provide for assessment of student learning in preparation for the upcoming HLC accreditation. Also, funds will be reallocated for eLearning support and workforce training to support community needs.

Regent Patterson moved to approve the 2020 – 2021 operating budget for the ENMU Ruidoso with the understanding that they work from a working budget that is no greater than this year's budget with a minimum 5% reduction of this year's budget. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.

6. Amendments to Policies

Dr. Patrice Caldwell presented thirteen System policy amendments and three policies that pertained only to the Portales campus. These recommended amendments were reviewed by Core Staff and University Council.

After considerable discussion, it was determined that policy 20-2 Code of Conduct, and 45-2 Property Management would be taken to the University attorneys for further review and revision.

Regent Pyle moved to table policies 20-2 and 45-2 for further review. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

Regent Patterson moved to approve System policies 10-6, 10-7, 35-3, 55-2, 55-3, 70-7, 7-8, 70-12, 80-2, 80-13, 80-15 as presented, and Portales policies 70-1, 80-1, and 80-20 as presented. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.

REGENT MATTERS

Information Only

Mr. Scott Smart

Solar Project Update

Mr. Smart reported that the design for this project had to be changed, and now a Disis Study is required to review the electrical infrastructure to see how our solar array could impact their system. This study could take up to three years to complete.

Blackwater Draw Stadium Update

Mr. Smart stated that Sutin, Thayer & Browne have four individuals who have expressed interest in this property. In order to protect certain wildlife that our Biology Department is studying, specifically the Box Turtle, a fence must be erected around the property, which would be an expense of approximately \$40K. One person has made an offer on this property but is not interested if a fence is required.

Regent Othick asked about the possibilities of relocating the turtle population, re-advertising the property without the fence requirement, or abandoning this project altogether. Mr. Smart said that the longer this property sits vacant, the more difficult it will be to sell. Regent Lance Pyle suggested moving forward with re-advertising the property without the fencing requirement.

2020-2021 Budget Planning Assumptions

Mr. Smart said that budget planning had been covered in the previous budget proposal. He added that there has been discussions regarding hazard pay for the Department of Public Safety employees as well as the custodial crew. He said that the custodial employees have been given one day off per week, equating to four days per month, which eliminates the need to further compensate them for their work. The DPS employees however, have been tasked with additional duties and extended hours and he would be in favor of giving each of them a \$300 stipend each month. This additional compensation would cover ten employees @ \$300 per month for no longer than three months.

Regent Othick expressed concern for budget implications if the virus situation extends beyond the three-month period. Mr. Smart said that this matter would be brought back to the board if the need goes beyond three months.

ENMU/Sodexo Liquor License Update

Mr. Smart reported that this matter is being reviewed by both ENMU and Sodexo legal advisors.

University House Update

Mr. Smart stated that a designer has been consulted for this project and therequisition is in place but could be put on hold. The goal is to start construction on July 1, 2020, with a completion goal of June 2021. The Design Committee will meet next week.

Greyhound Arena Roof

Regent Gergel asked for an update on the roof project. Mr. Smart responded that the completion of this project would be in late July or early August.

Mr. Matt Billings

Women's Golf Program Update

Goals, Priorities, and Plans for Athletic Program

Mr. Billings was unavailable for these informational presentations. Regent Othick recommended that this be deferred to a future meeting.

Dr. Jeff Long

Fall Enrollment Update

Dr. Long reported that summer enrollment is up in total credit hours, mostly due to graduate student enrollment. Fall enrollment is down by 5.4% in total headcount with total enrollment down in credit hours by 8%. Retention is down 9% compared to this time last year. The current data predictor shows they have received 70% of the applications needed to meet the freshman class goal that was presented to the Regents in the January meeting by Mr. Cody Spitz.

Dr. Long said that Enrollment Services has implemented the "ENMU Calls You" initiative, which allows potential students to schedule times to meet with recruiters. The traditional open house events have been cancelled, but virtual open house events are underway to allow students and their parents to visit with the Student Services departments. In addition, the six-step registration process has been set up on Microsoft Teams. He commended the forward thinking of his staff in making this option available and working through the minor technical difficulties.

Mr. John Houser

Virtual Graduation Update

Mr. Houser reported that the college deans, speakers, and Dr. Caldwell have been scheduled for the recording process. Included in the program will be the recognition of faculty retirees. The selected speakers will be Regent Joseph Gergel and the Student Body President, Ms. Adilene Adame. The program is scheduled to air on KENW 3-1 and 3-2 on May 30 at 10:00 a.m. In addition to the commencement ceremony, a slide show presentation will be included with individual student photos.

EXECUTIVE SESSION

Regent Tatum moved to enter executive session at 4:38 p.m. to discuss two limited personnel matters pursuant to Section 10-15-1(H)(2), NMSA (1978). Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

Roll call: Regent Othick – Yes; Regent Patterson – Yes; Regent Gergel – Yes; Regent Pyle – Yes; Regent Tatum – Yes.

Regent Patterson moved to return to open session at 5:28 p.m. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.

Regent Othick reported that two personnel matter was discussed. No actions were taken.

ADJOURNMENT

Regent Pyle moved to adjourn the meeting at 5:29 p.m. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.



President of the Board



Secretary of the Board

*Minutes recorded and transcribed by Karen Van Ruiten
Executive Secretary to the President and Board of Regents*